

PROFORMA APPLICATION FOR MUTATION

1. Particulars of the applicant :-

- (a) Name
- (b) Father's/Husband Name
- (c) Postal Address
- (d) Phone/Mobile No (if any)
- (e) Existing Khatian No of the applicant in the relevant mouza in any

2. Details of Transfer:-

- (a) Mode of Transfer
(Purchase/inheritance/Exchange/habaneras etc)
- (b) Registered Deed No and Date
- (c) Whether transferred directly
from the recorded raiyat Yes/No

If not state whether copies of all chain deeds are available with him

3. Particulars of transfer

- (a) Name
- (b) Father's/Husbands
- (c) Name
- (d) Postal Address

4. Land Schedule for which mutation sought for.

Police Station	Mouza	JL No	Khatian	Plot No	Area

(Signature of the Applicant with Seal if any)

5. List of enclosures

1. Copy/copies of registered deed Sale or gift or exchange etc.
2. Copy/copies of legal heir certificate/hebanama etc.
3. copy/copies of chain deeds
4. Copy/copies of up-to-date rent receipt
5. Declaration on the prescribed Form with court fee stamp of Rs 10/-
6. Proof of payment of requisite process fee
7. Two envelopes each with postage stamp of Rs 5/-